



St. Monica's RC Primary School

CHARGING AND REMISSIONS POLICY

Here at St. Monica's, we recognise that we are all cherished members of God's family.
We love and care for one another, and trust God to guide us in all we do and say.
By learning together, we aim to achieve and working together, we will succeed.

OVERVIEW

The education we provide wholly or mainly during school hours will be free of charge but on some occasions a 'voluntary' contribution towards the cost of an activity may be requested by the school and parents will be free to decide whether or not to contribute. This policy sets out the principles upon which the school will operate charges and remissions

INTENT

1. To make clear what will be provided without charge and what will be offered with a charge being made.
2. To clarify what is meant by any request for voluntary contributions.

IMPLEMENTATION

1. No charge will be made for admitting pupils to school
2. Transport or admission costs for swimming lessons during school hours will be met by the school.
3. The school may request voluntary contributions towards the cost of some activities planned during school hours.
4. Where parents are asked for a voluntary contribution towards the cost of: an activity which takes place during school hours; school equipment or school funds generally, the contribution will be genuinely voluntary, and pupils of parents who are unable or unwilling to contribute will not be discriminated against.
5. Where there are insufficient voluntary contributions to make the activity possible, and there is no way to make up the shortfall, then it will be cancelled.
6. On residential trips that take place wholly, or mainly, during school hours the school will charge for the cost of board, lodging and activities at the actual cost of the provision.
7. The school may request voluntary contributions for books, materials or equipment provided in connections with the National Curriculum or Religious Education. No child will be disadvantaged or penalised by reason of unwillingness or inability by parents or carers to pay the voluntary contribution.
8. Children whose parents are in receipt of some specific support payments may, in addition to having a free school lunch entitlement, also be entitled to the remission of these charges. A similar entitlement may apply where the trip takes place outside of school hours but it is necessary as part of the national curriculum or the syllabus for religious education.
9. Where music tuition or singing tuition is not an essential part of the national curriculum charges may be made.
10. A school residential holiday outside normal school term time will be an optional activity and will be charged at cost to those parents wishing their children to participate.
11. Where a parent has paid for an activity e.g. a theatre visit and their child is unable to attend a refund will not normally be given. Any exceptions will be solely at the headteacher's discretion.
12. The School will request payment from parents for damage or loss of school property caused wilfully or neglectfully by their children.
13. The school will delegate to the Headteacher the determination of any individual case arising from the implementation of this policy.

IMPACT

The funding of activities will be a clear and open process understood by all.